## **Activate Player Instructions**

You can only have

- 12 active players on your game day roster for 2009 and younger teams,
- 16 active players on your game day roster for 2007 and 2008 teams, and
- 18 active players for 2006 and older teams.

This can be completed by the Team Manager via the Presidio website/admin login screen.

To Set Active Players to the game rosters/sheets, please follow these instructions:

- 1. Log-in with your user name and password. Please contact your League registrar for login information
- 2. Click on "My Account" Tab and scroll down to Teams and click on Teams
- 3. Then click on Tournament & Schedule Apps.
- 4. Find your team, and click on View Tournament App
- 5. Click on the Player Roster Tab
- 6. Click on the Set Active Players tab and check the active players
- 7. Now click on Set Active Players tab
- 8. Once all numbers are entered click on Sync Roster

Please note that it may take about 20 minutes for the system to update the information.